



Little Ducklings Pre-School

Food Hygiene

We provide and/or serve food for children on the following basis:

- Snacks
- Packed lunches.

We maintain the highest possible food hygiene standards with regard to the purchase, storage, preparation and serving of food.

Procedures

- Food is stored at correct temperatures and is checked to ensure it is in-date and not subject to contamination by pests, rodents or mould
- Packed lunches are stored in a cool place; un-refrigerated food is served to children within 4 hours of arrival at Pre-School
- Food preparation areas are cleaned before and after use
- There are separate facilities for hand-washing and for washing-up
- All surfaces are clean and non-porous
- All utensils, crockery etc. are clean and stored appropriately
- Waste food is disposed of daily
- Cleaning materials and other dangerous materials are stored out of children's reach
- Children do not have unsupervised access to the kitchen
- When children take part in cooking activities, they:
 - are supervised at all times;
 - understand the importance of hand-washing and simple hygiene rules;
 - are kept away from hot surfaces and hot water; and
 - do not have unsupervised access to electrical equipment, such as blenders etc.

Reporting of food poisoning

Food poisoning can occur for a number of reasons; not all cases of sickness or diarrhoea are as a result of food poisoning and not all cases of sickness or diarrhoea are reportable.

- Where children and/or adults have been diagnosed by a GP or hospital doctor to be suffering from food poisoning and where it seems possible that the source of the outbreak is within our setting, we will contact the Environmental Health Department to report the outbreak and will comply with any investigation
- We will notify Ofsted as soon as reasonably practicable of any confirmed cases of food poisoning affecting two or more children looked after on the premises, and always within 14 days of the incident.

Signed on behalf of Little Ducklings Pre-School: _____

Position: _____

Little Ducklings

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