



## **Enquiry Form**

Please complete the details below, and either return the form to the Pre-School, during our opening times, or post to Little Ducklings Pre-School, Holbein Close, Black Dam, Basingstoke, RG21 3EX.

When your child can be offered a place at Little Ducklings, we will contact you to agree your child's attendance times before offering your child a place in writing. Should you accept the place we will ask you to then complete a more detailed registration form and return it to us with your child's birth certificate in order to secure your child's place at the Pre-School.

Our policy is to first allocate up to 15 hours per week to children in their final year before school, according to the parents' wishes. We will then allocate the remaining places to younger children accommodating as many children as we can. Our full admissions policy can be viewed on request.

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### **Little Ducklings Pre-School**

<b>Childs Name</b>
<b>Date of Birth</b>
<b>Boy/Girl</b>
<b>Home Address</b>
<b>Telephone Number</b>
<b>No of sessions requested per week</b>
<b>Nationality</b>
<b>Name of Parent/Carer</b>
<b>Email Address</b>

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Pre-School Use Only:      Date Received \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_      Initials \_\_\_\_\_