

Little Ducklings Pre-School

Whistleblowing Policy

Definition:

Whistleblowing is raising a concern about malpractice within an organisation.

Protection:

Little Ducklings Pre-School is committed to delivering a high quality Pre-School service, promoting accountability and maintaining public confidence.

This policy provides individuals in the workplace with protection from victimization or punishment when they raise a genuine concern about misconduct or malpractice in the setting. The policy is underpinned by the Public Interest Disclosure Act 1998, which encourages people to raise concerns about misconduct or malpractice in the workplace, in order to promote good governance and accountability in the public interest. The Act covers behavior, which amounts to:

- A criminal offence
- Failure to comply with any legal obligation
- A miscarriage of justice
- Danger to health and safety of a individual and/or environment
- Deliberate concealment of information about any of the above.

It is not intended that this policy be a substitute for, or an alternative to the setting formal complaints procedure, but is designed to nurture a culture of openness and transparency within the setting, which makes it safe and acceptable for employees and volunteers to raise, in good faith, a concern they may have about misconduct or malpractice.

An employee or volunteer who, acting in good faith, wishes to raise a concern should normally report the matter to the Pre-School Manager who will advise the employee or volunteer of the action that will be taken in response to the concerns expressed. Concerns should be investigated and resolved as quickly as possible.

If an employee or volunteer feels the matter cannot be discussed with the Pre-School Manager, he or she should contact the Chair of Committee or ring OFSTED on 0300 123 1231, for advice on what steps to follow, Local Area Designated Officer (LADO) 01962 876364.

A disclosure in good faith to the Pre-School Manager will be protected. Confidentiality will be maintained wherever possible and the employee or volunteer will not suffer any personal detriment as a result of raising any genuine concern about misconduct or malpractice within the setting.

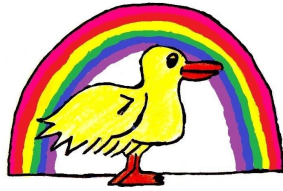
Policy adopted at Committee Meeting held on 14.09.10.

Little Ducklings

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Ofsted Registration: EY424761 Charity Registration: 1132767



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Issue G

Signed on behalf of Little Ducklings Pre-School: _____

Position: _____

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